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Staffing Committee - 21/03/16

## STAFFING COMMITTEE

Monday, 21st March, 2016

**Present:-** Councillor Ms Sylvia Dymond – in the Chair

Councillors Beech, Cooper, Kearon, Parker, Rout, Stringer, G Williams and Woolley

### 6. APOLOGIES

Apologies were received from Councillors Frankish and Holland.

### 7. DECLARATIONS OF INTEREST

There were no declarations of interest stated.

### 8. MINUTES OF A PREVIOUS MEETING.

**Resolved:** That the minutes of the meeting held on 30 November, 2015 be agreed as a correct record.

### 9. SHARED PARENTAL LEAVE POLICY AND PROCEDURE

Consideration was given to a report in respect of the Shared Parental Leave Policy. This was a statutory entitlement implemented by the Government in April, 2015.

A copy of the proposed Policy was appended to the report.

**Resolved:** That the Policy be approved.

### 10. POLICY ON TIME OFF FOR DEPENDANTS

Consideration was given to a report regarding the Policy on Time off for Dependants and a request made by the trade unions to pay employees on the first occasion within a twelve month period. An employee would need to have come in to work and be called away to deal with an emergency situation.

One Member raised a query about emergencies which occurred in the middle of the night and was advised that, in those circumstances officers would take the day as leave.

**Resolved:** That the Trade Union's request be agreed with clear indication that an employee must have come into work first prior to being called away and they would be paid for their standard day (part –time employees would be subject to pro-rata).

**COUNCILLOR MS SYLVIA DYMOND**  
Chair

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